

a desire to be reappointed to a third term which will require a supermajority vote by the Council. Commissioner Yarbrough is not interested in reappointment. Staff has received a talent bank application from Shane Rettberg. **Staff recommends reappointing Toby Orr and Pat Yarush to third term which will require a supermajority vote by the Council. Staff recommends appointing Shane Rettberg to an initial term which will expire December 31, 2021. MOTION TO REAPPOINT TOBY ORR AND PAT YARUSH TO THE MUNICIPAL UTILITIES COMMISSION WAS PASSED BY A VOTE OF 7-0. MOTION TO APPOINT SHANE RETTBERG TO THE MUNICIPAL UTILITIES COMMISSION WAS PASSED BY A VOTE OF 7-0.**

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. City Well 11 Emergency Purchase Order Report

City Well 11 experienced a critical failure on October 5th, decreasing water production by 500gpm. An Emergency Purchase Order was requested and approved to pull and inspect the pump, column pipe, & motor. Concurrently Keller Electrical completed lower bearing replacement, & machining of the carrier specific to the 600HP motor. This report is being filed in accordance with Section 2-160 of the City of Kingman Procurement Code. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

b. 2019 Kingman Railroad Museum Operating Agreement

Kingman Railroad Museum Inc, formerly The Whistle Stop Railroad Club, has operated the Kingman Railroad Museum for the City under a professional services agreement since 2012 which has been renewed on an annual basis. Attached is the proposed agreement for calendar year 2019, which has no changes from the previous annual agreements. **Staff recommends renewing the professional services agreement with Kingman Railroad Museum Inc for calendar year 2019. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

c. Resolution 5190: Authorizing the Mayor to sign IGA 18-0007169-I with ADOT for Highway Safety Improvement Program (HSIP) funding

This road safety improvement project was identified by the Western Arizona Council of Governments Transportation Advisory Committee (WACOG TAC) through the local network crash data screening process and meets all requirements of CFR Title 23. The State will administer the design and advertise, bid and award the construction phase of the Project. **Staff recommends adopting Resolution No. 5190 authorizing the Mayor to sign IGA 18-0007169-I with ADOT for HSIP funding. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

- d. **Proposed Resolution No. 5191 approving a partial release of assurances for sidewalks within Southern Vista IV, Tract 6023 in the amount of \$834.39 and acceptance of improvements.** A cash escrow assurance agreement in the amount of \$21,694.00 for the completion of sidewalks was accepted by the City Council in September, 2016 for a 13-lot subdivision, Southern Vista IV, Tract 6023, located along Karen Avenue east of Yavapai Drive. The sidewalk improvements have been reinspected by the City Engineer and Public Works Inspectors and were found to be in compliance with City requirements. The remainder of the escrow funds may be released once the other five sidewalk segments complete the 12-month guarantee period in June, 2019. **Staff recommends approval of Resolution No. 5191. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- e. **Approval of Grant of Easement to Unisource Energy Services, ENG18-0058**
Staff has received a request from Unisource Electrical Services for an easement across City owned property at the Golf Course. The request is for easements across City parcels 303-01-164 & 303-01-181 for installation and maintenance of underground electric facilities. No poles or overhead wires will be allowed. City staff, including the Parks Director, have reviewed this request and have no objection to the grant of easement. **Staff recommends approval of this easement request. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**
- f. **University of Baltimore Grant Modification**
The Kingman Police Department received a grant award from the University of Baltimore for an early intervention program for first time or low level offenders dealing with opioid disorder. A grant modification was requested to send Sonoran Prevention personnel to the Harm Reduction Conference and for fentanyl strips to detect the presence of fentanyl in substances. **The department recommends Council approval of the grant modification. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

5. **OLD BUSINESS**

6. **NEW BUSINESS**

- a. **Public hearing and consideration of Ordinance No. 1882 amending Section 3.200 of the City of Kingman Zoning Ordinance, to increase the allowable size of detached accessory buildings in all residential zoning districts.**
The proposed revision to the Zoning Ordinance is to increase the maximum size of accessory buildings by basing it on the floor ratio allowed in each residential zoning district instead of restricting the size to 10% of the lot area. Accessory buildings include detached garages, recreation room, and pool rooms. At the November 13, 2018, Planning and Zoning Commission meeting, the commission voted 5-0 to recommend approval of this change to the Zoning Ordinance. **Staff recommends approval of Ordinance No. 1882. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0**

- b. **Public hearing and consideration of Ordinance No. 1883 amending Sections of the City of Kingman Zoning Ordinance to allow accessory dwellings in certain residential zoning districts.**

Currently, the Zoning Ordinance prohibits accessory dwellings in any residential zoning districts. The proposed revision to the Zoning Ordinance is to allow accessory dwellings in certain residential zoning districts including R-1-40, R-1-20, R-MH-40, R-MH-20, and R-R. At the November 13, 2018, Planning and Zoning Commission meeting, the commission voted 5-0 to recommend amend Section 3.200 of the Zoning Ordinance to recommend this modification. **Staff recommends approval of Ordinance No. 1883. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

- c. **ADA Gates to South Side Park Ball Fields Development Agreement**

This Development Agreement is for the Installation of ADA entrances gates and concrete pads to Ball Fields 3, 4, 5 and 6 at South Side Park. This will allow ADA access to these fields providing children of all needs the ability to participate in the activities on these fields. The project is being funded entirely through funds raised by the Kingman North Little League. **Staff recommends approval. MOTION TO APPROVE WAS PASSED BY A VOTE OF 7-0.**

7. DEPARTMENT REPORTS

- a. **Relocation of City Council Meetings**

At the request of Councilmember Wayt, City Manager Ron Foggin will provide information on the potential for relocation of City Council meetings back to the City Complex.

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

9. COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA ITEMS AND/OR CALENDAR ADJUSTMENTS

ADJOURNMENT --- MOTION OF ADJOURN WAS PASSED BY A VOTE OF 7-0.

